

## **CHEME Privacy Notice Version 1, 12<sup>th</sup> November 2018**

### **Privacy Notice for the Centre for Health Economics and Medicines Evaluation (CHEME) at Bangor University**

The Centre for Health Economics and Medicines Evaluation (CHEME) at Bangor University is a leading UK health economics centre and a core part of the Bangor Institute of Health and Medical Research (BIHMR). Our mission is to improve the health and well-being of the people in the UK by conducting specialist research in pharmacoeconomic, pharmaceutical policy, medicines use, public health economics and the health economics of psychosocial interventions.

As data controller for the activities we undertake in our role as a health economics centre, we use information to conduct research to improve health, care and services. We are committed to ensuring any personal data we process is handled in accordance with data protection legislation and all CHEME staff undertake data protection training. To ensure we carry out research to the highest standards we comply with the Clinical Trials Directive 2001/20/EC and the UK Policy Framework for Health and Social Care Research.

When we use information from people who have agreed to take part in research, the lawful basis for processing this information is as a public task, i.e. the processing is necessary for us to perform a task in the public interest or for our official functions, and the task or function has a clear basis in law. This means that when you agree to take part in a research study, we will use your data in the ways needed to conduct and analyse the research study.

As a participant who has agreed to take part in a research study, your rights to access, change or move your information are limited because sometimes we are unable to identify you and other times because we need to manage your information in specific ways in order to ensure that the research we conduct is reliable and accurate. If you withdraw from a study, we will keep the information about you that we have already obtained. To safeguard your rights, we use as little personally identifiable information as possible and always work to ensure your data is anonymised before it reaches us so even staff in CHEME working with your data cannot identify you.

We protect your data against unauthorised access, unlawful use, accidental loss, corruption or destruction. We use technical measures such as pseudonymisation, encryption and password protection to protect your data. We also limit the number of people who have access to your data and keep this under constant review. CHEME is committed to ensuring that your privacy is protected and any information provided to CHEME will only be used in accordance with this privacy policy.

The information we collect may occasionally vary depending upon the nature of your interaction with us, (e.g. email address and contact details for potential research collaborators and/or subjects where CHEME is the main data controller), however, the way we protect your information is always within the terms of this privacy notice.

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We will only hold data that is necessary for a specific purpose and will only store it for the length of time required to serve this purpose, (unless we are legally obliged to hold it for longer – e.g. for archiving purposes). Your data will be securely deleted when it is no longer required for its stated purpose and its required period of archiving has been met.

We never share your information with third parties or transfer your information without your expressed permission.

If you have any queries or comments about this Privacy Notice, please contact us at:

Ph: 01248 388861

Email: [c.h.ridyard@bangor.ac.uk](mailto:c.h.ridyard@bangor.ac.uk)

If you wish to raise a complaint on how we have handled your personal data, you can contact our Head of Governance and Compliance, Gwenan Hine:

Ph: 01248 382413

Email: [Gwenan.Hine@bangor.ac.uk](mailto:Gwenan.Hine@bangor.ac.uk)